

January 4, 2016

The Dallas County Board of Supervisors met in regular session pursuant to board rules with Chairman Mark Hanson, Supervisor Brad Golightly and Supervisor Kim Chapman present. Others present: Wayne Reisetter – DC Attorney, Melinda Harney – Administrative Assistant, Eric Weber - Operations, Julia Helm – Auditor’s Office, Erin Freeman – Human Resources Director, Al Miller - DC Engineer, Ted Trewin - DC Environmental Health Director, Chad Airhart – DC Recorder, Chad Leonard - DC Sheriff, Todd Noah – IS Director, Terry McClannahan – DC Communications Director, Jerry Purdy – Design Alliance, Darin Thompson – DHS State of Iowa, Pauline Rutherford – DHS State of Iowa, Bob Lippold, Bill Clark, Samantha Smith – Raccoon Valley Radio and Jim Caufield – The Perry News.

**Item 1:** Call to Order - Chairman Hanson called the meeting to order at 9:02 a.m.

**Item 2:** Approve Agenda - Motion by Golightly and seconded by Chapman to approve the agenda as presented. All ayes. Motion carried.

**Item 3:** Open Forum – none

**Item 4:** Consent Agenda

- A) Expense Claims Paid on 12/31/2015
- B) Tobacco Permit Renewal  
Ampride #4 Bouton
- C) Drain Claims #6,#33, #11 & #52

Motion by Chapman and seconded by Golightly to approve the consent agenda. All ayes. Motion carried.

**Item 5:** Disc/Action Re: Supervisors Minutes from 12/29/2015

Motion by Golightly and seconded by Chapman to approve the 12/29/2015 minutes as presented. All ayes. Motion carried.

**Item 6:** Disc/Action Re: Payroll Change Notices

Erin Freeman presented the following payroll change notices:

Attorney – request to hire Lucas Sterbick to fill the open part-time Office Intern position at \$13.46

- Expiration of a temporary position Kevin Fox last day is 1/15/2016

Auditor - payroll change Julia Helm from part-time to open full-time clerk at \$16.00

- Request to hire open part-time clerk position at \$15.87

Motion by Chapman and seconded by Golightly to approve the payroll changes as submitted. All ayes. Motion carried.

**Item 7:** Disc/Action Re: ICAP Renewal

Bob Lippold of Rowles, Hayes & Carney Agency, Inc. explained the ICAP renewal. The Board had a few questions about the coverage in certain areas.

Motion by Chapman and seconded by Golightly to approve the 2016 Property & Casualty Insurance Renewal proposal written through ICAP as presented and authorize the chair to sign. All ayes. Motion carried.

**Item 8:** Disc/Action Re: Board Appointments

- A) Resolution 2016-001 Official Newspapers

Motion by Golightly and seconded by Chapman to approve Resolution 2016-001 Official Newspapers.

All ayes. Motion carried.

**RESOLUTION 2016-001**

**WHEREAS**, per Iowa Code Chapter 349, the Dallas County Board of Supervisors are required to appoint newspapers for all official county publications and notices.

**THEREFORE, LET IT BE RESOLVED** that the Board of Supervisors hereby appoint the following newspapers effective January 4, 2016

Dallas County News  
705 Main St.  
P.O. Box 190  
Adel, Iowa 50003  
515-993-4233

Northeast Dallas County Record  
705 Main St.  
P.O. Box 190  
Adel, Iowa 50003  
515-993-4233

The Perry Chief

P.O. Box 98  
Perry, Iowa 50220  
515-465-4666

**AYE**  
Mark A. Hanson, Chairman  
Kim Chapman, Member  
Brad Golightly, Member

**NAY**

Dated this 4<sup>th</sup> day of January, 2016  
ATTEST: Gene Krumm, Dallas County Auditor

B) Resolution 2016-002 Official Depositories  
Motion by Chapman and seconded by Golightly to approve Resolution 2016-002 Official Depositories  
All ayes. Motion carried.

**RESOLUTION 2016-002**

**BE AND IT IS HEREBY RESOLVED** by the Dallas County Board of Supervisors to designate the following named Financial Institutions to the depositories of the Dallas County funds for the year 2016 in the amounts not to exceed the amount named opposite each of said designated depositories and the following named Officials are hereby authorized to deposit the County Funds in the amount not to exceed in the aggregate, the amounts named for said Financial Institutions as follows, to-wit:

NAME OF DEPOSITORY	LOCATION	MAXIMUM DEPOSIT
<b>RECORDER</b>		
Wells Fargo Bank	Adel	\$250,000.00
<b>SHERIFF</b>		
Wells Fargo Bank	Adel	\$1,500,000.00
Raccoon Valley Bank	Adel	\$1,500,000.00
<b>TREASURER</b>		
Wells Fargo Bank	Adel	\$75,000,000.00
Earlham Savings Bank	W Des Moines	\$5,000,000.00
Raccoon Valley Bank	Perry /Adel	\$25,000,000.00
West Bank	Waukee	\$10,000,000.00
Peoples Trust & Savings Bank	Adel	\$25,000,000.00
IPAIT	Des Moines	\$25,000,000.00
Wells Fargo Brokerage Service	Adel	\$5,000,000.00
<i>Lincoln Savings Bank</i>	<i>Adel</i>	<i>\$25,000,000.00</i>
<i>Peaks</i>	<i>Lakewood, CO</i>	<i>\$10,000,000.00</i>

**AYE**  
Mark A. Hanson, Chairman  
Kim Chapman, Member  
Brad Golightly, Member

**NAY**

Dated this 4<sup>th</sup> day of January, 2016  
ATTEST: Gene Krumm, Dallas County Auditor

C) Resolution 2016-003 Board Assignments  
Motion by Chapman and seconded by Golightly to approve Resolution 2016-003 Board Assignments  
All ayes. Motion carried.

**RESOLUTION 2016-003**

LET IT BE RESOLVED by the Dallas County Board of Supervisors that the following is a list of committees each member of the Board have been assigned/appointed:

BOARD OF SUPERVISOR COMMITTEE REPORTS

MARK A. HANSON

Metropolitan Planning Organization (MPO)

4:00 p.m. 3<sup>rd</sup> Thurs DM

Dallas County Historic Preservation Commission

3 Times Annually

HIRTA Transportation Agency (Alternate)

9:30 a.m. – 4<sup>th</sup> Thursday

5<sup>th</sup> Judicial District Correctional Center (Alternate)

4<sup>th</sup> Wednesday Noon Quarterly

New Opportunities, Inc.

4:00 p.m. 4<sup>th</sup> Thurs

Greater Dallas County Development Alliance (GD CD)

7:30 a.m. 3<sup>rd</sup> Wednesday

Central Iowa Regional Transportation Planning Alliance (Alternate)

(CIRTPA) 9:30 a.m. 3<sup>rd</sup> Thurs MPO Area

BRAD GOLIGHTLY

Central Iowa Regional Transportation Planning Alliance

(CIRTPA) 9:30 a.m. 3<sup>rd</sup> Thurs MPO Area

Greenbelt

Quarterly

Metropolitan Planning Organization (MPO) Alternate

4:00 p.m. 3<sup>rd</sup> Thurs DM

REAP (Resource Enhancement & Protection)

Annually

HIRTA Transportation Agency (Alternate)

9:30 a.m. 4<sup>th</sup> Thursday

MIDFA (Mid-Ia Development Finance Authority) Board

3:30 every other Month West Bank, Des Moines

5<sup>th</sup> Judicial District Correctional Center (Alternate)

4<sup>th</sup> Wednesday Noon Quarterly

Aging Resources of Central Iowa (Alternate)

9:00 a.m. 3<sup>rd</sup> Thurs

Middle South Raccoon River Water Management Authority

(WMA) Monthly

Heart of Iowa Community Services

Monthly

KIM CHAPMAN

Emergency Management Commission

Quarterly

HIRTA Transportation Agency

9:30 a.m. 4<sup>th</sup> Thursday

5<sup>th</sup> Judicial District Correctional Center

4<sup>th</sup> Wednesday Noon Quarterly

Central Iowa Regional Transportation Planning Alliance (Alternate)

(CIRTPA) 9:30 a.m. 3<sup>rd</sup> Thurs MPO Area

Metropolitan Planning Organization (MPO) (Alternate)

DECAT Monthly

Aging Resources of Central Iowa

9:00 a.m. 3<sup>rd</sup> Thurs

AYE

Mark A. Hanson, Chairman

Kim Chapman, Member

Brad Golightly, Member

NAY

Dated this 4<sup>th</sup> day of January, 2016

ATTEST: Gene Krumm, Dallas County Auditor

D) Resolution 2016-004 Eminent Domain  
Melinda will double check the addresses and update as needed

Motion by Golightly and seconded by Chapman to approve Resolution 2016-004 Eminent Domain  
All ayes. Motion carried.

RESOLUTION 2016-004

**BE AND IT IS HEREBY RESOLVED** by the Dallas County Board of Supervisors that the following residents of Dallas County are appointed as members of a Compensation Commission entitled "Eminent Domain Compensation Commission", as provided under Chapter 6B.4 of the Code of Iowa, to service for one year to-wit:(eff commencing 1-1-2016)

**OWNERS OF AGRICULTURAL PROPERTY**

Doug Jones  
14671 302<sup>nd</sup> St.  
P.O. Box 1  
Redfield, Iowa 50233  
833-2325

Jon West  
24147 180<sup>th</sup> Street  
Minburn, Iowa 50167  
677-2441

Steve Fagen  
14405 H Ave.  
Perry, IA 50220  
205-8457

Bill Knoll  
29969 230<sup>th</sup> St.  
Dallas Center, Iowa 50063  
992-3598

Tom Barrett  
27690 S Ave.  
Dallas Center, Iowa 50063  
992-3635

Georgia Vincent  
14219 Green Drive  
Perry, Iowa 50220  
689-6680

**REALTORS:**

Bob Nevitt  
702 1<sup>st</sup> Ave.  
Perry, Iowa 50220  
491-5350

Barry Bengtson  
1106 Willis  
Perry, IA 50220  
465-4536

Bill Siglin  
2838 130<sup>th</sup>  
Woodward, Iowa 50276  
438-2666

**Realtors Cont.**

Nancy Nevins  
Remax  
204 Hwy 6  
Waukee, Ia 50263  
987-8000

Marcia Wannamaker  
1516 Valley West Dr.  
WDM, Ia 50266  
771-3330

**OWNERS OF CITY PROPERTY**

Jerry Spellman  
1902 Elm St  
Granger, IA 50109  
999-2869

Greg Johnson  
2720 144<sup>th</sup> Street  
Urbandale, IA 50323  
987-8522

Jack Chance  
1510 Jefferson, Box 3  
Redfield, Iowa 50233  
833-2181

William Daggett  
2675 Tracy Ave  
Van Meter, Iowa 50261  
770-1197

Alan Suckow  
P.O. Box 256  
Van Meter, Iowa 50261  
996-2831

Matt Rychnovsky  
313 N. 17th  
Adel, Iowa 50003  
993-1828

Merle Kent Shawd  
P.O. Box 250  
Woodward, Iowa 50276  
438-2000

Jan Daley  
620 Cedar Street  
De Soto, IA 50069  
834-2476

**PERSONS KNOWLEDGEABLE OF  
PROPERTY VALUES**

John L. Wemer  
250 Linden Dr.  
Waukee, Iowa 50263  
987-4497

**Property Values Cont.**

Kendall Rathje  
2700 Donna Dr.  
Perry, Iowa 50220  
201-7687

John Mortimer  
2430 240<sup>th</sup> St.  
Dallas Center, Ia 50063  
992-3094

Dan Hawkins

Kent York  
4912 152nd  
Urbandale, Iowa 50323  
556-7655

25826 278<sup>th</sup> Place  
Dallas Center, IA 50063  
992-3815

Linda Chapman  
1800 Grove St.  
Adel, Iowa 50003  
707-7709

Kelly Daugherty  
416 Greene St.  
Adel, Iowa 50003  
993-4159

Kenneth Hykes  
32516 Meadow Road  
Adel, Iowa 50003  
993-3119

Rick Wannamaker  
1516 Valley West Dr.  
WDM, IA 50266  
771-2412

**AYE**  
Mark A. Hanson, Chairman  
Kim Chapman, Member  
Brad Golightly, Member

**NAY**

Dated this 4<sup>th</sup> day of January, 2016  
ATTEST: Gene Krumm, Dallas County Auditor

**Item 9:** Disc/Action Re: Resolution 2016-005 Construction Evaluation Resolution  
Motion by Golightly and seconded by Chapman to approve Resolution 2016-005 Construction Evaluation Resolution. All ayes. Motion carried.

**RESOLUTION 2016-005  
CONSTRUCTION EVALUATION RESOLUTION**

**WHEREAS**, Iowa Code section 459.304(3) sets out the procedure if a board of supervisors wishes to adopt a “construction evaluation resolution” relating to the construction of a confinement feeding operation structure; and

**WHEREAS**, only counties that have adopted a construction evaluation resolution can submit to the Department of Natural Resources (DNR) an adopted recommendation to approve or disapprove a construction permit application regarding a proposed confinement feeding operation structure; and

**WHEREAS**, only counties that have adopted a construction evaluation resolution and submitted an adopted recommendation may contest the DNR’s decision regarding a specific application; and

**WHEREAS**, by adopting a construction evaluation resolution the board of supervisors agrees to evaluate every construction permit application for a proposed confinement feeding operation structure received by the board of supervisors between February 1, 2016 and January 31, 2017 and submit an adopted recommendation regarding that application to the DNR; and

**WHEREAS**, the board of supervisors must conduct an evaluation of every construction permit application using the master matrix created in Iowa Code section 459.305, but the board’s recommendation to the DNR may be based on the final score on the master matrix or may be based on reasons other than the final score on the master matrix;

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF DALLAS COUNTY** that the Board of Supervisors hereby adopts this construction evaluation resolution pursuant to Iowa Code section 459.304(3).

**AYE**  
Mark A. Hanson, Chairman  
Kim Chapman, Member  
Brad Golightly, Member

**NAY**

Dated this 4<sup>th</sup> day of January, 2016  
ATTEST: Gene Krumm, Dallas County Auditor

**Item 10:** Disc/Action Re: COTT Systems Software Update

Chad Airhart, DC Recorder, reported the changes to the proposal. He with Todd Noah, IS Director, recommended that COTT servers host the site. Mr. Airhart answered questions from the Board and explained what would be included in the COTT system software. The Board directed Mr. Airhart to have COTT prepare a contract.

**Item 11: Disc/Action Re: Bridge Inspection Consultant**

Art Miller, DC Engineer, presented the bridge inspection and rating agreement proposed by Calhoun-Burns and Associates, Inc. He stated that there are 63 bridges that need to be inspected and rated this fiscal year. He reported that with this agreement the Iowa DOT SIIMS data base will be updated. Mr. Miller commented that in the future his office will be doing some of the inspections.

Motion by Chapman and seconded by Golightly to approve the proposed Bridge Inspection and Rating Agreement with Calhoun-Burns and Associates, Inc. and authorize the chair to sign. All ayes. Motion carried.

**Item 12: Disc/Action Re: Human Services Campus Renovation**

A) Change Order #25

Jerry Purdy, stated that this change order was for the dispatch room. It is all inclusive and will include the generator. The change order is for \$419,172.

Motion by Golightly and seconded by Chapman to approve change order #25 and authorize the chair to sign. All ayes. Motion carried.

B) Residual furnishings Disposal

Chapman stated that the County has additional time until January 10, 2016 to remove its items from 210 N. 10 Street. Hanson remarked that the county offices were able to use some of the pieces. Mrs. Harney was able to confirm that the original liquidation vendor agreement was still valid. The Board will leave the item open.

C) Items Raised in Weekly Construction Meetings

1. Generator – Public Health has concerns about the generator – The Board did sign a contract to have the generator inspected and load tested. Eric Weber will check on when it is scheduled.
2. The elevator company is working with the electrician to correct the breaker clicking off when the elevator starts up.
3. Iowa DHS had a few items now that they have moved into the space
4. Mailbox type and location – the consensus of the Board was to pursue a cluster box unit (CBU) and to work with the postmaster on its location

The Board recessed at 11:05 a.m. reconvened at 11:17 a.m.

**Item 13: Disc/Action Re: Assigned & Unassigned Department Space**

Mr. Purdy went through a series of drawings about the different offices that could be in 902 Court s when it is vacated.

**Item 14: Sheriff's Office Staffing Workshop**

Sheriff Chad Leonard reported some statistics for 2015:

- \$130,000 is the preliminary number for the overcrowding at the jail for transports to Story or Polk County during the last calendar year.
- 307 transports to Polk County or Story County to place inmates for overcrowding back and forth
- 655 transport court ordered transport for all court appearances
- 45,181 phones rang into dispatch
- 11,971 calls for services for the 14 deputies on the road in the last calendar year, that is up over 1500 calls from last year.

There was a discussion about adding more deputies to cover all the activities of the Sheriff's Office.

The Board recessed at 12:25 p.m. and reconvened in 12:31 p.m.

**Item 15: Discussion Re: Possible Closed Session Pursuant to Iowa Code (21.5C) pending litigation McKinney Claim**

Time: 12:31 p.m.

Motion by Golightly and seconded by Hanson to go into a Closed Session Pursuant to Iowa Code (21.5C) pending litigation

Roll Call

Hanson - Yes

Chapman - Yes

Golightly - Yes

Motion carried.

Time: 12:41 p.m.

Motion by Chapman and seconded by Golightly to go out of the closed session.

Roll Call

Hanson - Yes

Chapman - Yes

Golightly - Yes

Motion carried.

**Item 16:** Disc/Action Re: Possible Closed Session Pursuant to Iowa Code (21.5J) to discuss purchase of particular real estate  
Time: 12:43 p.m.  
Motion by Chapman and seconded by Golightly to go into a Closed Session Pursuant to Iowa Code (21.5J) to discuss purchase of particular real estate.  
Roll Call  
Hanson - Yes  
Chapman - Yes  
Golightly - Yes  
Motion carried.

Time: 1:36 p.m.  
Motion by Chapman and seconded by Golightly to go out of the closed session.  
Roll Call  
Hanson - Yes  
Chapman - Yes  
Golightly - Yes  
Motion carried.

**Item 17:** Other Business  
Hanson stated that the Board’s compensation board representative would be contacting the Board members individually.  
Golightly and Eric Weber explained the budget process plan and deadlines.  
Golightly asked Attorney Reisetter to explain the different court appearances.

**Item 18:** Motion to Adjourn - Motion by Chapman and seconded by Golightly to adjourn the meeting at 1:55 p.m. All ayes. Motion carried.

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Gene Krumm, Dallas County Auditor

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Mark Hanson, Chairman